



Rivington Foundation Primary School Autumn Term Attendance Letter



If your child is going to be absent for any reason please contact Mrs. Hitchen or Mrs. Unsworth (via telephone call or email bursar@rivington.lancs.sch.uk) before 9am. Please provide medical evidence of appointments or illness wherever possible.

There are 78 pupils with 100% for November! Well done! Keep it up!

If you have had to have a day off. Don't worry, you could try for 100% in December. Find our more information about attendance and our school attendance policies on our [website](#).

Do you know that we may do a home visit if we do not hear from you when your children are absent? We may call your other contacts if we can't speak to you.

Honest communication is key. Please keep in touch and let us know if there are circumstances for not attending or running late. We want to support your children being in school, **on time, every day.**

ABSENCE = LOST OPPORTUNITY



Did You Know... ?

If Your Child's Attendance During the School Year...	Your Child Would Have Lost Approximately...	or They Would Have Missed Approximately...
was 95%	9 Days from School	50 Lessons
was 90%	19 Days from School	100 Lessons
was 85%	29 Days from School	150 Lessons
was 80%	38 Days from School	200 Lessons
was 75%	48 Days from School	250 Lessons

Getting Your Child to School Really Matters

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Did You Know... ?

In a School Year, If Your Child is Late Every Day By...	Your Child Would Have Lost Approximately...	or They Would Have Missed Approximately...
5 Minutes	3.5 Days from School	20 Lessons
10 Minutes	7 Days from School	41 Lessons
15 Minutes	10 Days from School	55 Lessons
20 Minutes	14.5 Days from School	82 Lessons
30 Minutes	22 Days from School	123 Lessons

Please Encourage Punctuality to Maintain Attendance



**98% is the Government's Target
for attendance at school**

**ATTENDANCE
REALLY
MATTERS
AT RIVINGTON**



Thank you for making contact when your child is absent.

- Please do so as early as possible on the day of absence. You can call or email bursar@rivington.lancs.sch.uk
- If they are absent for more than one day please make daily contact unless advised not to.
- Please understand that even authorised absence for illness/appointments will affect your child's attendance percentage. However, we will not take any issue with authorised absence.
- If your child is going to be late, give us a call or send us a message. Please make sure you come to sign your child in at the office.
- If you have any concerns about your child's attendance please call in to the office and speak to Mrs. Hitchen or Mrs. Unsworth.

Top tips to avoid lateness!

- ◆ Make it a race or competition to be ready first.
Set up a sticker chart with a reward at the end of the week for being on time every day.
- ◆ Schedule quality time with you once they are ready 10 minutes before you need to go.
- ◆ Aim to get here 10 minutes before you need to arrive.
- ◆ Get everything ready laid out the night before together.

